



Annual Best Faculty Awards

[Excellence in Research Publications, Research
Projects, IPR, Patents]

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Annual Best Faculty Awards

Every academic year starting from academic session 2021-22, Annual Best Faculty Awards is to be given to the regular faculty of the institute. The proposed categories are in areas of excellence in research activities, research projects and laboratory development and in IPR, Patents/Copyrights/Startup etc. The main objective of this recognition, which is to be given to a faculty member of the institute, is to encourage excellence in teaching and research with high quality research activities for the overall development of the institute.

The faculty awards is proposed to be given in the following 3 categories as listed below by considering various parameters/criteria's for the evaluation by an 3 member external committee with the Dean (FW) as the secretary of the committee.

It is proposed that every year the faculty awards giving ceremony be held on the “**Foundation Day**” of NIT Manipur which fall on **12th August** of every year.

1. Best Faculty Award: Research Activities (Publication and Research Fellowships)
[2 number - Engineering Science, Natural & Social Science]

Under this category, it is proposed to give 2 awards- one from Engineering Science and another one from Natural & Social Science group. It is proposed to consider only the publications made during the last one academic year. **SCI and Scopus** is proposed to be considered to judge the citations of research publications as followed in others institute of national importance. The various parameters/criteria's as described below may be adopted for the purpose of evaluating the application from the potential applicants (only regular faculty members of the institute having a minimum of 3 years experience in NIT Manipur).

Criteria	Evaluation Criteria- Points	Evaluation Criteria Points by committee member(s)	
Number of quality research publications in international/national journal (SCI, SCOPUS) during last one academic year	2 Point per research publication.	If the applicant is the single author/first author/corresponding author of the publication	Full point
		If the publication have 2 authors and the applicant is not first author/corresponding author	70% of total point value
		If the publication have more than 2 authors and the applicant is not first author/corresponding author	40% of total point value



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1. Citations during last one academic year	1 Point per 15 citations	---	
2. For outstanding research publication in Journals with $IF \geq 5$ (excluding review papers) during last one academic year	5 Points per publication.	If the applicant is the single author/first author/corresponding author of the publication	Full point
		If the publication have 2 authors and the applicant is not first author/corresponding author	70% of total point value
		If the publication have more than 2 authors and the applicant is not first author/corresponding author	40% of total point value
3. Prestigious international/national research fellowships at least for a period of 6 months during last one academic year	10 Points	----	

Note:

1. Research publications of faculty **showing affiliation of NIT Manipur** will only be considered.
2. All faculty need to provide an updated Scopus ID, Google scholar link on their institute webpage.
3. The data will be verified from the profile available on the institute website and from the respective journal homepage.
4. Research publications of faculty as the **first author, corresponding author, main supervisor, 2nd/3rd co-authors** will only be considered for evaluation.
5. **Thomson Reuters Impact Factor** will only be considered on evaluating excellent/outstanding research publication.

2. Best Faculty Award: Research Projects and Laboratory Development
[2 number - Engineering Science, Natural & Social Science]

This category of the awards is proposed to be given to one of the faculty from Engineering Science and another one from Natural & Social Science group, who have contributed in generating the resources of the institute through Research grants in addition to carrying out high end research project. The project funding obtained from various government agencies, like DST, SERB, DRDO, ISRO, Ministry of Earth Science and Environment, CSIR, MoEFCC etc and private industries along with the Laboratory set up/development in the institute will be considered for this award in the following manner.



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Criteria	Evaluation Criteria- Points
1. Research projects granted in last three academic year worth of: 15 lacs - 20 lacs/project Greater than 20 lacs/project	10 points/research project (15 lakhs- 20 lakhs) 20 points/research project (greater than 20 lakhs) * If the project has CO-PI, the point will be equally distributed among all the PIs.
2. Lab development in last three academic year >15 lacs (from external agency) >10 lacs (from own institute funding)	25 points / lab (external agency) + Additional 10 points of lab development with support of Industry 10 points / lab (institute funding)

Note: It should be noted that Laboratory development made under *the faculty research project funding will not be considered* for evaluation under this category. In addition, instrument purchased/installation for a particular lab and upgradation of the existing laboratory will not be considered as “Lab Development”.

3. Best Faculty Award: IPR/Patents/Copyrights
[1 number - All Engineering Science, Natural Science & Social Science]

This award category is proposed to be given to the faculty in recognition of his/her contribution to the IPR/Patents/Copyrights. The proposed criteria's to be considered for the evaluation in this category is described below.

Criteria	Evaluation Criteria -Points
Patents/IPR published: <ul style="list-style-type: none">Accepted with <i>commercial output</i> within last one academic yearAccepted within last one academic year with <i>no commercial output</i>IPR filed	40 Points per IPR/Patent/Copyright (with commercial output) 20 Points per IPR/Patent/Copyright (with no commercial output) 3 points per IPR Max. 15 points

Note: *Proof of commercial output* need to be attached with the application for the purpose of claiming the points. *Information/Proof regarding the filed/published IPR* in last one academic year should also be provided along with the application.



General Guidelines that need to be considered and followed for the Annual Best Faculty Awards:

The following points need to be considered strictly while applying for the annual faculty awards under various categories by any of the regular faculty members of NIT Manipur. The application *which does not follow and meet the guidelines will not be considered for the evaluation by the committee.*

1. The total number of awards to be given considering all the proposed categories is five (5).
2. A regular faculty with **minimum of 3 years' experience in NIT Manipur** will be eligible to apply for the Annual Best Faculty Award of any category as proposed and describe in each relevant section.
3. For all the above proposed Annual Best Faculty Awards, **filled up application form** along with all relevant documents should be submitted only through HOD/Coordinator of department to the office of Dean (FW).
4. It is proposed that a faculty can participate in any/ all categories of these faculty awards and there is no bar on his/her to apply/compete every year for any/ all categories of these awards even if he/she is a previous recipient.
5. Research publications of faculty showing **affiliation of NIT Manipur only** to be submitted for the faculty awards. *No review paper* will be considered in this category.
6. Research publications of faculty as the first author, corresponding author, main supervisor, 2nd/3rd co-authors will only be considered for evaluation in Research Activities category.
7. Faculty need to provide a list of publications with title of paper, name of journal, volume, page numbers and year of publication. In addition, *the front cover page of the journal and the content page of the journal for each of the research publication* need to be submitted along with the application.
8. Every application must be accompanied by the attested photocopy of necessary documents in support of claims made by the candidate for various faculty awards.
9. There is no need to attach the full copy of the published paper(s). *The first page of the research paper/publication, the front cover page of the journal and the content page of the journal for each of the research publication* have to be submitted for evaluation purpose.
10. In case of research projects/laboratory development/research fellowship and patents/IPR/copyrights, applicant needs to attach necessary documents like fund approval of the project, period of project, year of filing and certificate of grant of patents/IPR/copyrights, details of commercial output (if any).



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11. The duration to be considered for the awards will be the last one academic year (1.07.2021 to 30.06.2022) except for the categories of "Research Projects and Laboratory Development" which will be the *last three academic year*.
12. The Annual Best Faculty Awards giving ceremony will be held on the "**Foundation Day**" of NIT Manipur which falls on **12th August of every year**.
13. In case of outstanding research publication with $IF \geq 5$, applicant needs to mention the actual impact factor (**Thomson Reuters**) of the journal along with the details of publication.
14. It is proposed that each award consist *of a citation in recognition of their work and their contribution to the overall development of the institute*.
15. It should not be mandatory to award the faculty in all five proposed categories each year. The committee reserves the right not to award in the particular category in case no faculty found suitable in that category.
16. In case, *a tie occurs based on the calculated scores*, a single winner will be declared based on the seniority (date of birth) and the length of service in NIT Manipur.
17. The decision of the review committee in the selection of the faculty for all the award category will be final. The final selected list may be put by committee to the Chairman, Senate of the institute for approval.
18. When submitting the complete application, all the applicant needs to provide a declaration as given below:

"I do hereby declare that all statements/information provided in the application are true, complete and correct to the best of my knowledge and belief. I understand that in case of any information furnished by me is found false/incorrect/incomplete or ineligible, my candidature for the annual faculty awards is liable to be rejected or cancelled. Even after conferment of the award, if statements/information is found false or incorrect, the award may be withdrawn without any further clarification."

*Babimolun
24/11/21*

*Bastha
24/11/21*